



Get the training and tools you need to lead your students to success!

Chapter Management Institute (CMI)

&

Skilled and Technical Sciences New Teacher In-Service

Monday, July 11- Friday, July 15, 2011

National Park Community College, Hot Springs, AR

(101 College Drive)

SkillsUSA is a professional organization that is designed to be run by students. SkillsUSA members develop into well-rounded people with technical, academic and employability skills. Through chapter meetings, contests, leadership conferences and activities, students will build these skills. Chapter Management Institute (CMI) was created just for you, new SkillsUSA advisors.

The purpose of New Teacher In-Service is to provide instructors with the information they need to be successful in the classroom. After participating in this session, teachers will be familiar with ACE Policy and Procedures, developing lesson plans that deliver content in ways that engage students, classroom management, and much more.

FINAL DEADLINE TO REGISTER IS JUNE 17

Instructor Name

Home Address

City

State

Zip

Home Phone Number

Cell Number

Home E Mail Address

School Name

Program of Study

REGISTRATION FEE \$125.00*

*For **HOSA** Instructors needing only the New Teacher In-Service, the cost is \$75.00.

Submit Registration FORM and FEE to:

Cheryl Pickering, Northwest Arkansas Education Service Cooperative

4 North Double Springs Road, Farmington, AR 72730

Phone: 479-267-7450 / Fax: 479-267-7456

E-Mail: Cheryl@starfish.nwsc.k12.ar.us

**A block of rooms is arranged at Comfort Inn and Suites, 3627 Central Avenue, Hot Springs, AR
<http://www.choicehotels.com>**

The contact number is 501/623-1700 or 877/682-4442.

**The cost is \$98 plus tax for a single and \$103 plus tax for a double and includes breakfast.
You will need to make your own reservations. Be sure to mention that you are with SkillsUSA**

2011 SkillsUSA CMI Tentative Schedule:

Monday, July 11, 2011

TIME: 9:30 am to 6:00 pm

ITEMS:

- Opening Ceremony
- Welcome
- Introductions
- Chapter Assignments
- Chapter Breakout Sessions I - III
 - Session I – What is SkillsUSA?
 - Session II – Organization Flow Chart
 - Session III – SkillsUSA Advisor's Role
- Lunch / Hotel Check-In
- Chapter Breakout Session IV – X
 - Session IV – Professional Development Program
 - Session V – SkillsUSA / State Acronyms & Professional Organizations
 - Session VI - SkillsUSA Membership
 - Session VII – Local Officers
 - Session VIII – SkillsUSA Standing Committees
 - Session IX – Parliamentary Procedures
 - Session X – Opening & Closing Significance
- Closing Ceremony

Tuesday, July 12

TIME: 8:00 am to 4:30 pm

ITEMS:

- Opening Ceremony
- Announcements
- Chapter Breakout Sessions I - III
 - Session I – Skilled Contest
 - Occupational Contests
 - Technical Contest
 - Session II - Leadership Contests
 - Session III - State Officer's Criteria
- Lunch on your own
- Chapter Breakout Sessions IV-VII
 - Session IV– Fundraising
 - Session V – SkillsUSA Awards
 - Arkansas Statesman Award
 - Student of the Year Award
 - Advisor of the Year Award
 - Administrator of the Year Award
 - Session VI – SkillsUSA Chapter/Section Materials (SkillsUSA Store)
 - Session VII – Round Table Discussion / Q & A Session
- Closing Ceremony



Wednesday, July 13

TIME: 8:00 am to 4:30 pm

ITEMS:

- Opening Ceremony
- Roll Call
- Announcements
- Chapter Breakout Sessions I & II
 - Session I – National Website
 - Session II – Arkansas State Website
- Closing Ceremony
- SkillsUSA Finishes 11:30 am
- Lunch on your own

- **New Teacher In-Service Starts 1:00 pm – 4:30 pm**
- New Teacher In-Service Breakout Sessions I & II
 - Session I – Operational Guide Overview
 - Program of Study
 - Core Curriculum
 - Minimum Equipment List
 - Program Advisory Committees
 - Session II – Technical Assistance Visits/ Advisory Committee/Council
 - Recap

Thursday, July 14

TIME: 8:00 am to 4:30 pm

ITEMS:

- Roll Call
- Announcements
- New Teacher In-Service Breakout Sessions I & II
 - Session I – ACE Website/Teacher Information System (TIS)
 - Session II – Competency Testing
- Lunch
- New Teacher In-Service Breakout Sessions III - IV
 - Session III – Using Frameworks to develop lesson plans
 - Session IV – Classroom management and discipline tips and techniques
 - Recap

Friday, July 24

TIME: 8:00 am to 11:00 am

ITEMS:

- Roll Call
- Announcements
- New Teacher In-Service Breakout Sessions I - III
 - Session I – Professional Organizations
 - Session II – Teacher Certification
 - Session III – Other ACE In- Service offerings
 - Recap